

ELEVATOR SAFETY BOARD MEETING MINUTES

April 28, 2010

LOCATION: MISSOURI DIVISION OF FIRE SAFETY, 2401 E MCCARTY STREET, JEFFERSON CITY, MO 65101

BOARD MEMBERS PRESENT

**John McNerney
Suzan Mehalko
Gerri Kielhofner
Wilson Winn
Bob Kocher**

STAFF PRESENT

**Randy Cole, State Fire Marshal
Greg Carrell, Assistant State Fire Marshal
Larry Watson, Deputy Chief Elevator Safety Unit
Sherry Hunt, Elevator Safety Unit
Vincent Daus, State Elevator Inspector
Dan Daniels, State Elevator Inspector
Wendy Eiss, State Elevator Inspector
Ron Evans, State Elevator Inspector
Robert Dawes, State Elevator Inspector**

BOARD MEMBERS ABSENT

**John Britt, Director of Public Safety
Tom Corso
Michelle Ohmes
J A Marchack
John Orr**

VISITORS

**Ralph & Jill Gehner-Lutheran Church
Kirk Pohl, Midwest Elevator Inspections
Larry Thayer, Porta Fab
Eddie Smith, Maritz Inc
Marc Granneman, OAFMDC
Keith Holste, Christ Lutheran Church
Scott Bigham, Highway Patrol**

**John McConnell, Swett & Assoc.
Chuck Townsend, Speaks Family Legacy
Charles Ferrell, OAFMDC
Bill Click, Custom Home Elevator
Ed Haynes, OAFMDC
Roger Strobe, Highway Patrol**

I. OPEN AND WELCOME

Meeting was called to order at 9:30 AM. Introductions were made by all present.

II. APPROVAL OF March 31, 2010 MINUTES

Bob Kocher motioned to accept the March 31, 2010 minutes. Suzan Mehalko seconded the motion. Motion passed unanimously.

III. VARIANCE REQUEST LUTHERAN CHURCH OF THE GOOD SHEPARD

The location is requesting a variance allow fire fighter service to remain as installed under the 1996 code. State ID: 12719

Wilson Winn motioned to grant the variance. Gerri Kielhofner seconded the motion. Motion passed unanimously.

IV. VARIANCE REQUEST SPEAKS FAMILY LEGACY CHAPELS

The location is requesting a variance to allow wires in the hoistway and machine room. State ID: 19248.

Wilson Winn motioned to grant the variance with the following stipulations; have all the wiring strapped and secured per code. Gerri Kielhofner seconded the motion. Motion passed unanimously.

V. VARIANCE REQUEST PORTA-FAB CORP

The location is requesting a variance on an extension for 2 units with single bottom jacks. State ID: 10907 & 10908.

Gerri Kielhofner motioned to grant the variance for another year with the following stipulations; monitor the oil monthly, have full pressure test done every 6 months witnessed by a State Licensed Inspector. Suzan Mehalko seconded the motion. Motion passed unanimously.

VI. VARIANCE REQUEST STATE OF MISSOURI-JEFFERSON BLDG

The location is requesting a variance to allow non related elevator equipment to be installed in the machine room. State ID: 892.

Wilson Winn made a motion to grant the variance to allow the equipment rack to be installed in the elevator machine room with the following stipulations; the Board requested from reviewing the photos that were present to have the rack installed providing the maximum clearance from the elevator equipment and to install the rack where the desk was illustrated in the photos in the machine room and to apply yellow caution tape to the floor indicating "Caution Elevator Equipment". Gerri Kielhofner seconded the motion. Motion passed unanimously.

VII. VARIANCE REQUEST MARITZ INC

The location is requesting a variance for the low overhead in the machine room. State ID: 423

Wilson Winn motioned to grant the variance with the following stipulations; post warning signs "Caution Low Overhead". Gerri Kielhofner seconded the motion. Motion passed unanimously.

VIII. VARIANCE REQUEST CUSTOM HOME ELEVATOR-KIPP SCHOOL

The location is requesting a variance to allow the installation of the inclined platform lift for the headroom clearance. State ID: None yet assigned.

Randy Cole motioned to table the variance until the actual dimension of the overhead clearance is determined. Gerri Kielhofner seconded the motion. Motion passed unanimously.

IX. VARIANCE REQUEST MOBERLY CORRECTIONAL CENTER

The location is requesting a variance not to enclose machine space. State ID: 13086.

Suzan Mehalko motioned to grant the variance with the following stipulation; clearly mark and identify the elevator equipment by adding letters or signs to the elevator equipment. . Gerri Kielhofner seconded the motion. Motion passed unanimously.

X. VARIANCE REQUEST CHRIST LUTHERAN CHURCH

The location is requesting a variance to allow a private residential elevator in a commercial building. State ID: 3746.

Bob Kocher motioned to grant the variance to allow the residential elevator to remain in a commercial building with the following stipulation; the variance is granted as long as the building does not change occupancy and an annual inspection must be conducted by a State Licensed Inspector. When the unit is determined to need replacement a code compliant unit must be installed. Wilson Winn seconded the motion. Motion passed unanimously.

XI. VARIANCE REQUEST COLLEGE OF THE OZARKS

The location is request a variance to allow a private residential elevator in a commercial building. State ID: 2407, 2408, 2409.

Suzan Mehalko motioned to grant the variance to allow the residential elevator to remain in a commercial building with the following stipulation; the variance is granted as long as the building does not change occupancy and an annual inspection must be conducted by a State Licensed Inspector. When the unit is determined to need replacement a code compliant unit must be installed. Gerri Kielhofner seconded the motion. Motion passed unanimously.

XII. VARIANCE REQUEST CHAMINADE COLLEGE PREP SCHOOL

The location is requesting a variance to allow a residential elevator to remain in a commercial building. State ID: 6531.

The Elevator Safety Board tabled the variance until June 16, 2010 Elevator Safety Board meeting. The Board requested a State License Inspector to inspect this per the residential code and take pictures at this location for the next Elevator Safety Board Meeting.

XIII. VARIANCE REQUEST FIRST UNITARIAN CHURCH

The location is requesting a variance to allow a residential elevator to remain in a commercial building. State ID: 1693.

Wilson Winn motioned tabled the variance until June 16, 2010 Elevator Safety Board meeting. The Board requested a State Inspector red tag this unit until the code violation for the dimensions between the door and gate have been corrected and to ensure the elevator complies with the private residence section of ASME A17.1 code. Suzan Mehalko seconded the motion. Motion passed unanimously.

XIV. VARIANCE REQUEST GARDENVILLE MASONIC TEMPLE

The location is requesting a variance to allow a private residential elevator in a commercial building. State ID's: 19529.

Gerri Kielhofner motioned to grant the variance to allow the residential elevator to remain in a commercial building with the following stipulation; the variance is granted as long as the building does not change occupancy. An inspection must be completed each year. Suzan Mehalko seconded the motion. Motion passed unanimously.

XV. VARIANCE REQUEST IBC INVESTORS INC

The location is requesting a variance to allow pipes to remain in the hoistway. This location is requesting a variance to allow disconnect to remain as is. State ID: 15341, 15342, 15343.

Wilson Winn motioned to grant the variance to allow the pipes to remain in the machine room. Bob Kocher seconded the motion. Motion passed unanimously. State ID: 15341, 15342, 15343.

Wilson Winn motioned to deny the variance request to allow disconnect to remain as is. Bob Kocher seconded the motion. Motion passed unanimously. State ID: 15341 & 15343.

XVI. VARIANCE REQUEST MISSOURI STATE UNIVERSITY

The location is requesting a variance to allow phone wires to remain in hoistway. State ID: 2912.

Wilson Winn motioned to grant a variance to allow the phone wires to remain in hoistway. When the unit is determined to need replacement a code compliant unit must be installed. Bob Kocher seconded the motion. Gerri Kielhofner abstained from the vote. Motion passed.

XVII. VARIANCE REQUEST MO HISTORICAL SOCIETY

The location is requesting a variance to allow a private residential elevator to remain in a commercial building. State ID: 11283, 11284.

Wilson Winn motioned to grant the variance to allow the residential elevator to remain in a commercial building with the following stipulations; the variance is granted as long as the building does not change occupancy and the gap between the door and the gate of the elevator unit is in compliance with residential code. An inspection must be completed each year. When the unit is determined to need replacement a code compliant unit must be installed. Suzan Mehalko seconded the motion. Motion passed unanimously.

XVIII. VARIANCE REQUEST CITY OF ST. LOUIS POLICE DEPT

The location is requesting a variance to not fix Phase II Fire Service. State ID: 9256.

Wilson Winn motioned to grant the variance. Suzan Mehalko seconded the motion. Motion passed unanimously.

XIX. VARIANCE REQUEST CITY OF ST. LOUIS METRO POLICE DEPT

The location is requesting a variance for elevator machine room access. State ID: 13741.

Wilson Winn motioned to deny the variance request. Bob Kocher seconded the motion. Motion passed unanimously.

XX. VARIANCE REQUEST SUNSET HILLS HEALTH & REHAB

The location is requesting a variance to not replace the single bottom jack. State ID's: 625.

Gerri Kielhofner motioned to deny the variance. Wilson Winn seconded the motion. Motion passed unanimously.

The Board agreed to allow a one year variance with the following stipulations; monitor the oil monthly, have full pressure test done every 6 months witnessed by a State Licensed Inspector.

XXI. VARIANCE REQUEST WEBSTER HILLS UMC

The location is requesting a variance to allow a private residential elevator in commercial bldg. State ID's: 12614.

Wilson Winn motioned to grant the variance. When the unit is determined to need replacement a code compliant unit must be installed. Gerri Kielhofner seconded the motion. Motion passed unanimously.

XXII. INSPECTOR CANDIDATES APPLICATIONS

STEVEN CHRISTNER- Suzan Mehalko motioned to approve the application as long as the State of Missouri receives the licensing fee. Gerri Kielhofner seconded the motion. Wilson Winn abstained from the vote. Motion passed.

XXIII. DISCUSSION ON ST. LOUIS COUNTY INSPECTIONS

Kirk Pohl and Jim McConnell brought concerns to the Board over the procedures that St. Louis County is using regarding elevator inspections. Randy Cole stated he has invited Mr. Evans to a future Board meeting to address concerns regarding St. Louis County's inspection program and he has accepted.

XXIV. VARIANCE REQUEST WHITEHALL CONDO ASSOCIATION

This location is requesting a variance to allow non elevator equipment to remain in machine room. State ID: 7838.

Wilson Winn motioned to grant the variance. Bob Kocher seconded the motion. Motion passed unanimously.

XXV. VARIANCE REQUEST ST. CLAIR R-13 SCHOOL

Variance request withdrawn

XXVI. RESIDENTIAL ELEVATORS

Gerri Kielhofner motioned to red tag all residential elevator units until they meet the code for the allowable dimensions between the door and gate and make sure the elevator complies with the private residence section of ASME A17.1 code. Suzan Mehalko seconded the motion. Motion passed unanimously.

XXVII. MEETING ADJORNED AT 12:50 PM